

TERMINATION & REFUND FORM

*** The refund process will take approximately 2 months.

A. TO BE FILLED BY CUSTOMER

1. Request Type [Please tick one (1) only]

<input type="checkbox"/>	Termination Request by the New Owner (copy of the front cover of the Sale & Purchase Agreement is required)	Terminate & Refund Deposit Balance (Close Account)
<input type="checkbox"/>	Temporary Disconnection for 6 Months (all arrears settled)	Refund Registration Fee (except duty stamp & no installation done at site)
<input type="checkbox"/>	Extend Temporary Disconnection for Another 6 Months from the Expiry Date (maximum 2 years from disconnection date)	Refund Meter Fee (not yet installed)
<input type="checkbox"/>	Request Letter to Jabatan Akauntan Negara (for Unclaimed Money case)	Refund Excess Payment

2. Applicant Information

Account No.		Telephone No.	
Name on Gas Bill		Effective Termination Date (backdated is not allowed)	
		Reason for Termination	
Address on Gas Bill			

3. Refund Details

Bank Name		IC No	
Bank Account No		Passport No	
Bank Account Holder's Name		Business Registration No	
		Email Address	

Requested By

Signature :

Name :

Date : Company Stamp (For account registered under a company)

B. TO BE FILLED BY GAS MALAYSIA RETAIL SERVICES SDN BHD

Status During Request		Counter		Credit Control
Status		Signature		
Supply Type		Name		
Deposit		Date		
Outstanding		Remark		
Disconnection Information			Account Information	
Work Order Date		Deposit In UBIS		
Disconnection Date		Others		
Meter Reading		Arrears		
Meter Serial No		Refund Amount		
Completed By		Checked By		Confirmed by
Signature				
Name				
Designation				
Date				